



City of East Palo Alto

Mission Statement

The City of East Palo Alto provides responsive, respectful, and efficient public services to enhance the quality of life and safety for its multi-cultural community.

ACTION MINUTES

REGULAR JOINT CITY COUNCIL/REDEVELOPMENT AGENCY MEETING

TUESDAY, DECEMBER 20, 2011

Closed Session: 7:00p.m.

Open Meeting: 7:30p.m.

**EPA Government Center
2415 University Ave - First Floor - City Council Chamber**

The public may view the Staff Reports listed herein at the City's Website, www.ci.east-palo-alto.ca.us, under the corresponding agenda located on City Council Agenda/Minutes Page.

COMMUNITY FORUM AND SPECIAL PRESENTATIONS: Members of the audience may address the Council on any agenda item or on any item of interest to the public within the Council's purview, before or during the Council's consideration of the item. If you wish to address the Council, please fill out a Speaker Sheet and give it to the City Clerk. When your name is called, step to the podium and state your name and address for the record. Speakers are limited to two minutes each, and presentations are limited to 10 minutes. The Mayor has the discretion to lengthen or shorten the allotted times.

7:00P.M. Regular Joint Closed Session

Regular Joint Closed Session Call to Order: 7:00p.m.

Roll Call

Present: Abrica, Evans, Woods, Martinez; (Romero-Not Present for Roll Call)

1. Approval of the Closed Session Agenda (Government Code § 54957.7(a))

MOTION/SECOND:	WOODS/ABRICA	VOTE:	4-0
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2. Joint Closed Session Community Forum

3. Adjournment into Closed Session

(Councilmember Romero arrived prior to adjournment to Closed Session)

- 4. Personnel Matters (Government Code § 54957)
City Manager

7:30 P.M. REGULAR JOINT CITY COUNCIL/REDEVELOPMENT AGENCY MEETING

- 5. Joint Call to Order: 7:38p.m.

Roll Call:

Present: Abrica, Evans, Woods, Romero, Martinez

- 6. Approval of the Agenda

Motion/Second: Woods/Romero Vote: 5-0

- 7. New Employee Recognition (*Stephanie Osaze, Interim Assistant City Manager, City Manager's Office*)

- 8. Advisory Body Applicant Interviews and Appointment (*Neelam Naidu, Deputy City Attorney, Minette Warren, Deputy City Clerk*)

Council requested that this Item be re-advertised and brought back to the January 10, 2012 Meeting

Public Works & Transportation Commission - Vacancy- 1

OPEN SEAT:	STATUS:	TERM:
6	Regular (Seat was occupied by Mr. Charles King until his resignation)	3 Years (However seat expires May 2012)

Applicants	Preference of Term Length	Seat Preference
Mr. Jon White	Three Years	Regular

Let the Record Note that Mr. White sent the deputy City Clerk an email declining participation after packet production and delivery to Council

Rent Stabilization Board – Vacancy - 1

OPEN SEAT:	STATUS:	TERM:
4	Regular (Seat 4 was occupied by Mr. Matthew Fremont until his resignation)	3 Years (however, seat expires May 2012)

Let the Record Note that Mr. Allen submitted his application to be considered for a Regular Seat after Packet production and delivery to Council

Seat Preference Applicants	Preference of Term Length
Mr. Joel Valencia	Three Years Regular Regular

Mr. Alex Westerfield	Three Years Regular	Regular
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Let the Record Note that Mr. Westerfield withdrew his application

CONSENT CALENDAR - City Council/Redevelopment Agency Ordinances, Resolutions/ Informational Reports/Approval Actions and Motions

9. Approval of Consent Calendar

Councilmember Romero requested that Item 10 Proclamation be pulled for presentation to Mr. Fremont.

Motion/Second: Romero/Woods Vote: 5-0

- 10. Proclamation**
 - a. Matthew Fremont, Contribution to the Rent Stabilization Board and Community
- 11. Minutes** *(Minette Warren, Deputy City Clerk, Office of the City Clerk)*
 - a. **11-29-2011 Special CC RDA Meeting**
 - b. **12-06-2011 Regular CC RDA Meeting**
 - c. **12-12-2011 Special Closed Session CC RDA Meeting**
 - d. **12-13-2011 Study Session and Special CC/RDA Meeting**
- 12. First Quarter Treasury Report** *(Brenda Olwin, Interim Finance Director, Paul Maumalanga, Fiscal Analyst, Finance Department)*
- 13. Waive Second Reading and Adopt the Below Market Rate Ordinance** *(Karen Tiedemann, RDA Counsel, Valerie Armento, Interim City Attorney, Carlos Martinez, RDA Division Manager, Community Development Department)*
- 14. Adopt a Resolution authorizing the City Manager to enter into contract with Job Train for Green Jobs and Life Skills Training Services** *(Marie McKenzie, Public Information and Relations Manager)*

Recommendation: That Council Approve All Items on the Consent Calendar

The Consent Calendar; and, Items 15–20 may be addressed during Community Forum only, unless otherwise approved by Council

- 15. Written Communications:**
 - a. **Facebook Relocation to Menlo Park and East Palo Alto Traffic Impacts** *(Charles Ivan King, Independent Contractor)*
 - b. **Cooley Landing park Certificate of Recognition (Richard S. Gordon, Assemblyman, 21st District, State Legislature, State of California)**
- 16. Special Presentations (Each presentation is limited to 10 minutes) (Government Code § 54954.3(b)):** *(None)*
- 17. Departmental Presentation/Updates: (10 Minute Presentations)**
 - a. City Attorney’s Office *(Valerie J. Armento, Interim City Attorney)*

b. Planning Division Annual Update Report (*Brent A. Butler, Planning Division Manager*)

ORAL REPORTS

18. **Reports Out of Closed Session** (*Valerie Armento, Interim City Attorney*)

Interim City Attorney Armento Reported Out: Items Discussed, No Action taken

19. **Staff Reports** (None)

20. **City Council/Redevelopment Agency Reports**

a. City Council Annual Strategic Planning Priorities Retreat (*Laura Martinez, Mayor, Ruben Abrica, Vice Mayor*)

21. **COMMUNITY FORUM**

RDA ACTION ITEMS

22. **Potential Formation of a Local Housing Authority** (*John Doughty, Director, Community Development Department, Carlos Martinez, RDA Division Manager, Karen Tiedemann, RDA Counsel*)

RECOMMENATION:
That the City Council

Receive report and provide direction to staff regarding potential formation of a local Housing Authority.

Council accepted report and took no action

PUBLIC HEARINGS

23. **Amend Chapter 2.48 of the Municipal Code – Planning Commission**

RECOMMENDATION:

Staff Recommends that the City Council:

1. Waive the First Reading and Introduce the ordinance amending Chapter 2.48 of the East Palo Alto Municipal Code; and
2. Schedule adoption of the ordinance for the February 7, 2012 Regular Meeting.

Motion/Second: Romero/Woods Vote: 4-1 (Evans/No)

.POLICY AND ACTION
CITY COUNCIL ITEMS:

24. **Set January 2012 City Council/Redevelopment Agency Meetings** (*Laura Martinez, Mayor, Ruben Abrica, Vice Mayor*)

RECOMMENDATION:

It is Recommended that Council:

Cancel the Regular Meetings for January 2012 (January 3rd and 17th) and Establish Special Meetings (January 10th and 24th) during the month.

Motion/Second: Abrica/Romero Vote: 4-01 (Evans/No)

25. Tenant Protection Items *(Valerie Armento, Interim City Attorney)*

RECOMMENDATION:

Staff Recommends that the City Council:

Provide direction to City staff on the specific items related to tenant protection that the Council would like in an ordinance.

26. Traffic Impact Analysis Threshold of Significance *(Brent A. Butler, Planning Division Manager)*

RECOMMENDATION:

Staff Recommends that the City Council:

1. Receive a Staff Report,
2. Open a public hearing and accept testimony; and
3. Adopt a Resolution of Traffic Impact *Threshold of Significance* (mandatory) to require a traffic study when a project generates 50 or more peak hour trips.

Motion/Second: Woods/Abrica Vote: 4-01 (Evans/No)

27. Proposed Re-establishment of the Public Safety Commission *(Valerie J. Armento, Interim City Attorney, M L Gordon, City Manager, Ronald L. Davis, Police Chief)*

RECOMMENDATION:

Staff Recommends that the City Council:

Receive Report and provide direction to staff.

Discussion held, Item 27 Continued to January 2012

28. ADJOURNMENT: 10:31p.m.