

# AGENDA

THIS AGENDA IS POSTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54950 ET SEQ.

DATE POSTED: 05/20/2011

TIME POSTED: 6:00 PM

*Stephen Ford*

**CITY OF EAST PALO ALTO  
RENT STABILIZATION BOARD MEETING  
WEDNESDAY, May 25, 2011  
REGULAR SESSION – 7:00 PM  
2415 UNIVERSITY AVENUE  
Community Room  
EAST PALO ALTO, CA**

To facilitate your business with the Rent Board, all agenda items should be in the Rent Program office no later than 5:00 p.m. on Tuesday, one week preceding this scheduled meeting.

**RENT STABILIZATION BOARD MEMBERS -- PLEASE INFORM RENT BOARD STAFF IF YOU WILL NOT BE ATTENDING THE MEETING 72 HOURS PRIOR TO THE SCHEDULED MEETING AT (650) 853-3114 OR [sford@cityofepa.org](mailto:sford@cityofepa.org)**

## **RENT STABILIZATION BOARD**

### **BOARD MEMBERS:**

Midge Dorn, Chair  
Vice Chair, Matthew Fremont  
Shryee D. Randolph  
William B. Webster  
Arnold Hart  
Veronica Ndegwa  
Vacant

### **BOARD ALTERNATES:**

Robert Allen

**NOTICE:** The East Palo Alto Rent Stabilization Board welcomes public input. Anyone desiring to address the Board is required to fill in the request form available from staff. However, because of the Brown Act, the Board cannot discuss or vote on any item raised by the by the public or any of its members unless the item appears on the posted agenda. Non-agendized items are referred to staff and placed on the agenda of the next meeting. During the Community Forum portion of the meeting, comment is restricted to not more than two minutes for any individual and shall not exceed 20 minutes in total time.

**7:00 P.M.**

**REGULAR RENT STABILIZATION BOARD MEETING**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. AGENDIZED ITEMS FOR POLICY AND ACTION**

- 4.1 Second Reading: Rent Stabilization Rules and Regulations: Certification of Rents Pursuant to a Request for Certification – Second Reading
- 4.2 Discussion and possible action on Rent Stabilization Registration Regulations
- 4.3 Discussion and possible action on Rent Stabilization Initial Certification Regulations
- 4.4 Discussion of proposed FY 2011 – 2012 Rent Stabilization Program budget
- 4.5 Discussion of Rent Stabilization Program Brochures
- 4.6 Discussion of Business Cards for Rent Stabilization Board members

**5. CONSENT CALENDAR**

**APPROVAL OF MINUTES**

- Minutes for the March 23, 2011 Regular Rent Stabilization Board meeting

**6. COMMUNITY FORUM**

At this time, any member of the public may address the Board on any matter that is not on the agenda (2 minutes per person time limit).

**7. PUBLIC HEARING**

**8. REPORTS OF COMMITTEES AND STAFF** (Members of the Public who wish to speak on these items may do so during Community Forum)

- 8.1 Report out from RS Board Members and Committees:
  - a. Operational Excellence (**Allen** & Fremont)
  - b. Outreach/Education (**Hart** & Dorn, Ndegwa)
  - c. City Council Liaison (**Hart** & Fremont)
  - d. Rules and Regulations (**Webster**, Fremont & Randolph)
- 8.2 Report out from Staff
  - a. 2010 – 2011 Registration progress

## 9. WRITTEN COMMUNICATIONS

- 9.1 Notice of deficiency and request for supplemental registration information, dated May 18, 2011, from Carol Lamont, Rent Stabilization Program Administrator, to Christopher H. Peter, Portfolio GM, Laramar Group

## 10. RECOMMENDATIONS FOR FUTURE ACTIONS AND AGENDA ITEMS

## 11. ADJOURNMENT

Future Meetings	
June 8, 2011 (tentative)	Creekside Mobile Home Park
June 8, 2011 (tentative)	Discussion of new Regulations on evictions, security deposits, confidentiality, and petitions for individual rent adjustments to obtain a fair rate of return
June 8, 2011 and June 22, 2011	Report on tenant petitions filed. Progress report on Certification of Rents by June 30 <sup>th</sup> deadline and Claims of Exemption filed
June 22, 2011 (tentative)	Public Hearing and First Reading of Amendments to Registration Regulations and to Initial Certification Rules and Regulations