



City of East Palo Alto

Mission Statement

The City of East Palo Alto provides responsive, respectful, and efficient public services to enhance the quality of life and safety for its multi-cultural community.

DATE POSTED: Friday, November 18, 2011

Time: 11:00a.m.

By: Minette Warren

SPECIAL JOINT CITY COUNCIL/REDEVELOPMENT AGENCY MEETING

TUESDAY, NOVEMBER 22, 2011

Closed Session: 6:30 p.m.

Special Open Meeting: 7:30p.m.

**EPA Government Center
2415 University Ave - First Floor - City Council Chamber**

The public may view the Staff Reports listed herein at the City's Website, www.ci.east-palo-alto.ca.us, under the corresponding agenda located on City Council Agenda/Minutes Page.

COMMUNITY FORUM AND SPECIAL PRESENTATIONS: Members of the audience may address the Council on any agenda item or on any item of interest to the public within the Council's purview, before or during the Council's consideration of the item. If you wish to address the Council, please fill out a Speaker Sheet and give it to the City Clerk. When your name is called, step up to the podium and state your name and address for the record. Speakers are limited to two minutes each, and presentations are limited to 10 minutes. The Mayor has the discretion to lengthen or shorten the allotted times.

6:30P.M. JOINT CLOSED SESSION

Special Joint Closed Session Call to Order and Roll Call

- 1. Approval of the Closed Session Agenda (Government Code § 54957.7(a))**
- 2. Joint Closed Session Community Forum**
- 3. Adjournment into Closed Session**
- 4. Labor Negotiations (Government Code § 54957.6)** *(Stephanie Osaze, Assistant City Manager, Charles Sakai, Renne Sloan Holtzman Sakai, LLC)*
 - a. East Palo Alto Police Officer's Association (POA)**

5. **Personnel Matter (Government Code § 54957)** (Carlos Romero, mayor, Stephanie Osaze, Assistant City Manager)
6. **Property Negotiations (Government Code § 54956.8)** (Valerie J Armento, Interim City Attorney, Brent A. Butler, Planning Division Manager, Carlos Martinez, Provisional Deputy Director, Community Development Department)
 - a. Parcel Number APN 063-471-020
 - b. Parcel Number APN 063-042-300
7. **Potential/Pending Litigation (Government Code § 54956.9)**
 - a. Peninsula Caregivers Collective – Pulgas Street (Valerie J. Armento, Interim City Attorney, Ronald L. Davis, Police Chief)

7:30 P.M. SPECIAL JOINT CITY COUNCIL/REDEVELOPMENT AGENCY MEETING

Joint Call to Order and Roll Call

8. **Approval of the Agenda**
9. **City Council Advisory Body Applicant Interviews and Appointments** (Carry forward from the November 15, 2011) (Minette Warren, Deputy City Clerk, Neelam Naidu, Deputy City Attorney)

- 1. Conduct Applicant Interviews; and**
- 2. Appoint Applicants to Vacant/Expired Seats; and**
- 3. Direct City Clerk to bring back a Resolution for Council to record appointments**

A. City Planning Commission Applicants

1. Mr. Andrew Boone
2. Mr. Christopher Peter
3. Mr. Melvin Gaines
4. *Mr. Robert Allen Fisk (*Currently in Seat 5, as Regular Appointment, term expires May 2012)

B. Public Works and Transportation Commission Applicants

1. *Ms. Bethzabe (Betsy) Yanez (*Currently in Seat 2 as a Regular Appointment, term expired May 2011)
2. Mr. Andrew Boone
3. Mr. Jon White

C. Rent Stabilization Board Applicants

1. *Mr. William Webster (*Currently in seat 2 as Regular Appointment)
2. Mr. Christopher Peter
3. *Mr. Robert Allen Fisk

(*Currently in seat 8 as Alternate, term expires May 2012)
4. Mr. Joel Valencia
5. Mr. Alex Westerfield
6. Ms. Goolrukh A. Vakil

D. Senior Advisory Board Applicants

1. *Ms. Lorraine Holmes (*Currently in Seat 2, as a Regular Appointment, term expired May 2011)
2. *Ms. Dorothy Lewis (*Currently in Seat 8 as Regular Appointment, term expired May 2011)

ATTACHMENT: [Item9AdvisoryBodyInterviewsandAppointmentsI.pdf](#)

CONSENT CALENDAR - City Council/Redevelopment Agency Ordinances, Resolutions/ Informational Reports/Approval Actions and Motions

10. Approval of Consent Calendar

11. Proclamation (*Carlos Romero, Mayor*)
a. Candice Greenburg

ATTACHMENT: [Item11ProclamationCandiceGreenberg.pdf](#)

12. Minutes (*Carry forward from November 15, 2011*) (*Minette Warren, Deputy City Clerk, Office of the City Clerk*)
a. **11-01-11 Regular CC RDA Meeting**

ATTACHMENT: [Item12Actionminutes110111RegCCRDAMtg.pdf](#)

13. Federal Safe Routes to Schools (SRTS), Cycle 3 Funds (*Carry forward from November 15, 2011*)(*Kamal Fallaha, City Engineer*)
1. Adopt a Resolution authorizing the City Manager to accept and appropriate the Federal State Safe Routes To School (SRTS) funding in the amount of \$579,700 for Cycle 3, Fiscal Year 2011/2012, and
2. Authorize the City Manager to execute and submit all project related documents, including execution of Program Supplement Agreement with the State Department of Transportation (CALTRANS) to successfully construct the improvements and complete this project.

ATTACHMENT: [Item13AcceptanceAppropriationofFederalSRTSCyc3Fnds.pdf](#)

14. Adopt a Resolution authorizing the City Manager to release a Request for Qualifications (RFQ) to seek qualified individuals and/or firms to provide Structural Plan Review and Inspection Services. (*Carry forward from November 15, 2011*) (*Frank Rainone, Chief Building Official, Building Services Division, Community Development Department*)

ATTACHMENT: [Item14RFQ-StructuralInspectionServices.pdf](#)

Recommendation: That Council Approve All Items on Consent Calendar

The Consent Calendar; and, Items12-18 may be addressed during Community Forum only, unless otherwise approved by Council

15. **Written Communications**

- a. **Lauren's House 4 Positive Change** (*Monique Graves, CEO*)
- b. **Mid Peninsula Open Space District** (*Stephen Abbors, CEO*)
- c. **EPA CAN DO** (*Robert Jones, Executive Director*)

ATTACHMENT: [Item15WrittenCommunications.pdf](#)

16. **Special Presentations (Each presentation is limited to 10 minutes) (Government Code § 54954.3(b)):**

- a. **Traffic Engineer's Report** (*Kamal Fallaha, City Engineer, Community Development Department*)

ATTACHMENT: [Item16SpecialPresentationTrafficEngineersReport.pdf](#)

ORAL REPORTS

17. **Reports Out of Closed Session** (*Valerie Armento, Interim City Attorney*)

18. **Staff Reports**

- a. **Announcement: Cooley Landing – Launching a New Era** (*Shannon Alford, Cooley Landing Project Manager*)
- b. **Announcement: EPA Skate Board Center Grand Opening** (*M L Gordon, City Manager*)
- c. **Announcement: EPA Skate Board Center Grand Opening** (*M L Gordon, City Manager*)
- d. **Announcement: Newbridge and Bay Road Park** (*Jay Farr, Manager, Maintenance Division, Community Development Department*)
- e. **Condominium Conversion** (*Valerie J. Armento, Interim City Attorney*)

19. **City Council/Redevelopment Agency Reports**

20. **COMMUNITY FORUM**

21. **RDA Action Item (None)**

POLICY AND ACTION
CITY COUNCIL:

22. **Revisions to City Ellis Act Provisions** *(Carry forward from November 15, 2011)*
(Valerie J. Armento, Interim /City Attorney)

RECOMMENDATION:

Staff Recommends that City Council
Waive first reading and introduce the Ordinance revisions to the City's Ellis Act provisions

ATTACHMENT: [Item22RevisionstoCityEllis Act.pdf](#)

23. **Sidewalk Maintenance Policy** *(Carry forward from November 15, 2011)* *(Valerie J. Armento, Interim City Attorney, Kamal Fallaha, City Engineer.)*

RECOMMENDATION:

Staff Recommends that City Council:

Discuss and provide direction to staff on sidewalk maintenance policy for the City of East Palo Alto.

ATTACHMENT: [Item23SidewalkOrdinance.pdf](#)

24. **Face Book Development and Anticipated Timelines** *(Carry forward from November 15, 2011)* *(Carlos Martinez, Provisional Deputy Director, Brent Butler, Planning Division Manager, Sean Charpentier, RDA Coordinator II, Community Development Department)*

RECOMMENDATION:

Staff Recommends that City Council:

1. Receive and file the informational report; and
2. Provide direction to staff

ATTACHMENT: [Item24FacebookDevelmntProposal-Anticipated EIRTimeLine.pdf](#)

25. **City Council Strategic Planning (Priorities) Process** *(Carry forward from November 15, 2011)* *(Carlos Romero, Mayor, Ruben Abrica, Council Member, M L Gordon, City Manager)*

RECOMMENDATION:

1. Receive report from staff and review documents from previous planning session.
2. Discuss process, location and date for upcoming Retreat
3. Provide direction to City Manager.

ATTACHMENT: [Item25CityCouncilStrategicPlanPrioritiesProcess.pdf](#)

26. **Capital Improvement Plan Process** *(Carry forward from November 15, 2011)* *(M L Gordon, City Manager)*

RECOMMENDATION:

Staff Recommends that City Council:

1. Receive staff report
2. Discuss the report and its recommendations; and

3. Direct staff to return with a Resolution for Councils adoption

ATTACHMENT: [Item26CapitalImprovementPrgoramProcess.pdf](#)

27. City Manager’s Annual Evaluation (*City Council Members, M L Gordon, City Manager*),

RECOMMENDATION:

Staff Recommends that City Council

1. Discuss the process for evaluating the City Manager
2. Provide direction to City staff

ATTACHMENT: [Item 27 City Manager’s Annual Evaluation](#)

28. Measure C (*Carlos Romero, Mayor, Laura Martinez, Vice Mayor*)

RECOMMENDATION:

Recommends that City Council:

1. Discuss the next steps for the Measure C; and
2. Provide direction to staff for preparing the next steps.

ATTACHMENT: [Item 28 Measure C](#)

29. Burlingame Crowne Plaza (*Carlos Romero, Mayor*)

RECOMMENDATION:

Recommends that City Council

1. Discuss the issues surrounding the Burlingame Crowne Plaza; and
2. Determine if Council desires to support a Resolution
3. Adopt a Resolution confirming Not to Patronize Burlingame Crowne Plaza

ATATCHMENT: [Item 29 Burlingame Crowne Plaza](#)

30. ADJOURNMENT