



City of East Palo Alto

Mission Statement

The City of East Palo Alto provides responsive, respectful, and efficient public services to enhance the quality of life and safety for its multi-cultural community.

PLEASE NOTE:

THERE ARE NO ACTION MINUTES FOR THE NOVEMBER 15, 2011 MEETING

REASON: MEETING CANCELED DUE TO LACK OF CITY COUNCIL QUORUM

By: Minette Warren

REGULAR JOINT CITY COUNCIL/REDEVELOPMENT AGENCY MEETING

TUESDAY, NOVEMBER 15, 2011

Closed Session: 6:00 p.m.

Open Meeting: 7:30p.m.

**EPA Government Center
2415 University Ave - First Floor - City Council Chamber**

The public may view the Staff Reports listed herein at the City's Website, www.ci.east-palo-alto.ca.us, under the corresponding agenda located on City Council Agenda/Minutes Page.

COMMUNITY FORUM AND SPECIAL PRESENTATIONS: Members of the audience may address the Council on any agenda item or on any item of interest to the public within the Council's purview, before or during the Council's consideration of the item. If you wish to address the Council, please fill out a Speaker Sheet and give it to the City Clerk. When your name is called, step up to the podium and state your name and address for the record. Speakers are limited to two minutes each, and presentations are limited to 10 minutes. The Mayor has the discretion to lengthen or shorten the allotted times.

6:00P.M. REGULAR JOINT CLOSED SESSION

Regular Joint Closed Session Call to Order and Roll Call

- 1. Approval of the Closed Session Agenda (Government Code § 54957.7(a))**
- 2. Joint Closed Session Community Forum**
- 3. Adjournment into Closed Session**

4. **Personnel Matter (Government Code § 54957)** *(Carlos Romero, Mayor, Stephanie Osaze, Assistant City Manager)*
 - a. City Attorney Recruitment
 - b. City Manager Evaluation

 5. **Labor Negotiations (Government Code § 54957.6)** *(Stephanie Osaze, Assistant City Manager, Charles Sakai, Renne Sloan Holtzman Sakai, LLC)*
 - a. East Palo Alto Police Officer's Association (POA)

 6. **Property Negotiations (Government Code § 54956.8)** *(Valerie J Armento, Interim City Attorney, Brent A. Butler, Planning Division Manager)*
 - a. Parcel Number APN 063-471-020
 - b. Parcel Number APN 063-042-300

 7. **Potential/Pending Litigation (Government Code § 54956.9)**
 - a. Peninsula Caregivers Collective – Pulgas Street *(Valerie J. Armento, Interim City Attorney, Ronald L. Davis, Police Chief)*
-

7:30 P.M. REGULAR JOINT CITY COUNCIL/REDEVELOPMENT AGENCY MEETING

8. **Joint Call to Order and Roll Call**

9. **Approval of the Agenda**

10. **City Council Advisory Body Applicant Interviews and Appointments** *(Minette Warren, Deputy City Clerk, Neelam Naidu, Deputy City Attorney)*
 1. **Conduct Applicant Interviews; and**
 2. **Appoint Applicants to Vacant/Expired Seats; and**
 3. **Direct City Clerk to bring back a Resolution for Council to record appointments**

A. City Planning Commission

Mr. Andrew Boone
Mr. Christopher Peter
Mr. Melvin Gaines
*Mr. Robert Allen Fisk (Currently Serving as Alternate)

B. Public Works and Transportation Commission

*Ms. Bethzabe (Betsy) Yanez (Currently in Seat 2 as a Regular Appointment)
Mr. Andrew Boone
Mr. Jon White

C. Rent Stabilization Board

*Mr. William Webster (Currently in seat 2 as Regular Appointment)
Mr. Christopher Peter
*Mr. Robert Allen Fisk (Currently in seat 8 serving as Alternate, term expires May 2012)
Mr. Joel Valencia
Mr. Alex Westerfield
Mr. Goolrukh A. Vakil

D. Senior Advisory Board

*Ms. Lorraine Holmes (Currently in Seat 2, as a Regular Appointment)
*Ms. Dorothy Lewis (Currently in Seat 8 as Alternate Appointment)

ATTACHMENT: [Item10AdvisoryBodyInterviews.pdf](#)

CONSENT CALENDAR - City Council/Redevelopment Agency Ordinances, Resolutions/ Informational Reports/Approval Actions and Motions

- 11. **Approval of Consent Calendar**

- 12. **Minutes** (*Minette Warren, Deputy City Clerk, Office of the City Clerk*)
 - a. **11-01-11 Regular CC RDA Meeting**

ATTACHMENT: [Item12a110111RegularCCRDAActionMinutes.pdf](#)

- 13. **Federal Safe Routes to Schools (SRTS), Cycle 3 Funds** (*Kamal Fallaha, City Engineer*)

1. Adopt a Resolution authorizing the City Manager to accept and appropriate the Federal State Safe Routes To School (SRTS) funding in the amount of \$579,700 for Cycle 3, Fiscal Year 2011/2012, and
2. Authorize the City Manager to execute and submit all project related documents, including execution of Program Supplement Agreement with the State Department of Transportation (CALTRANS) to successfully construct the improvements and complete this project.

ATTACHMENT: [Item13Accept-AppropFedSaferoutestoSchools-SRTSCycle3Fnds.pdf](#)

14. Adopt a Resolution authorizing the City Manager to release a Request for Qualifications (RFQ) to seek qualified individuals and/or firms to provide Structural Plan Review and Inspection Services. *(Frank Rainone, Chief Building Official, Building Services Division, Community Development Department)*

ATTACHMENT: [Item14RFQSiteInspectionStructuralReview.pdf](#)

Recommendation: That Council Approve All Items on Consent Calendar

The Consent Calendar; and, Items12-18 may be addressed during Community Forum only, unless otherwise approved by Council

15. **Written Communications**
 - a. Lauren's House 4 Positive Change *(Monique Graves, CEO)*

ATTACHMENT: [Item15WrittenCommunicationLaurensHouse4PositiveChange.pdf](#)

16. **Special Presentations (Each presentation is limited to 10 minutes) (Government Code § 54954.3(b)):**
 - a. Traffic Engineer's Report *(Kamal Fallaha, City Engineer, Community Development Department)*

ORAL REPORTS

17. **Reports Out of Closed Session** *(Valerie Armento, Interim City Attorney)*
18. **Staff Reports**
 - a. Cooley Landing *(Shannon Alford, Cooley Landing Project Manager)*
 - b. EPA Skate Board Center *(M L Gordon, City Manager)*
 - c. Newbridge and Bay Road Park *(Jay Farr, Manager, Maintenance Division, Community Development Department)*
 - d. Condominium Conversion *(Valerie J. Armento, Interim City Attorney)*

19. City Council/Redevelopment Agency Reports

20. *COMMUNITY FORUM*

21. *RDA Action Item (None)*

PUBLIC HEARINGS (None)

POLICY AND ACTION

CITY COUNCIL:

22. **Revisions to City Ellis Act Provisions** (*Valerie J. Armento, Interim /City Attorney*)

RECOMMENDATION:

Staff Recommends that City Council

Waive first reading and introduce the Ordinance revisions to the City's Ellis Act provisions

ATTACHMENT: [Item22RevisionstoCityEllisActProvisions.pdf](#)

23. **Sidewalk Maintenance Policy** (*Valerie J. Armento, Interim City Attorney, Kamal Fallaha, City Engineer,*)

RECOMMENDATION:

Staff Recommends that City Council:

Discuss and provide direction to staff on sidewalk maintenance policy for the City of East Palo Alto.

ATTACHMENT: [Item23SidewalkMaintenancePolicy.pdf](#)

24. **Face Book Development and Anticipated Timelines** (*Carlos Martinez, Provisional Deputy Director, Brent Butler, Planning Division Manager, Sean Charpentier, RDA Coordinator II, Community Development Department*)

RECOMMENDATION:

Staff Recommends that City Council:

ATTACHMENT: [Item24FacebookDevelopmentProposalandAnticipatedEIRTimeline.pdf](#)

25. **City Council Strategic Planning (Priorities) Process** (*Carlos Romero, Mayor, Ruben Abrica, Council Member, M L Gordon, City Manager*)

RECOMMENDATION:

1. Receive report from staff and review documents from previous planning session.
2. Discuss process, location and date for upcoming Retreat
3. Provide direction to City Manager.

ATTACHMENT: [Item25StrategicPlanProcess.pdf](#)

26. **Capital Improvement Plan Process** (*Melvin Gaines, Administrative Analyst, City Manager's Office*)

RECOMMENDATION:

Staff Recommends that City Council:

1. Receive staff report
2. Discuss the report and its recommendations; and
3. Direct staff to return with a Resolution for Councils adoption

ATTACHMENT: [Item26CapitalImprovementPlanProcess-CIPP.pdf](#)

27. **ADJOURNMENT**