

## **AGENDA**

THIS AGENDA IS POSTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54950 ET SEQ.

DATE POSTED: 07/08/2011

TIME POSTED: 5:00 PM

*Stephen Ford*

**CITY OF EAST PALO ALTO  
RENT STABILIZATION BOARD MEETING  
WEDNESDAY, July 13, 2011  
REGULAR SESSION – 7:00 PM  
2415 UNIVERSITY AVENUE  
Council Chambers  
EAST PALO ALTO, CA**

To facilitate your business with the Rent Board, all agenda items should be in the Rent Program office no later than 5:00 p.m. on Tuesday, one week preceding this scheduled meeting.

**RENT STABILIZATION BOARD MEMBERS -- PLEASE INFORM RENT BOARD STAFF IF YOU WILL NOT BE ATTENDING THE MEETING 72 HOURS PRIOR TO THE SCHEDULED MEETING AT (650) 853-3114 OR [sford@cityofepa.org](mailto:sford@cityofepa.org)**

### **RENT STABILIZATION BOARD**

#### **BOARD MEMBERS:**

Midge Dorn, Chair  
Vice Chair, Matthew Fremont  
Shryee D. Randolph  
William B. Webster  
Arnold Hart  
Veronica Ndegwa  
Vacant

#### **BOARD ALTERNATES:**

Robert Allen

**NOTICE:** The East Palo Alto Rent Stabilization Board welcomes public input. Anyone desiring to address the Board is required to fill in the request form available from staff. However, because of the Brown Act, the Board cannot discuss or vote on any item raised by the by the public or any of its members unless the item appears on the posted agenda. Non-agendized items are referred to staff and placed on the agenda of the next meeting. During the Community Forum portion of the meeting, comment is restricted to not more than two minutes for any individual and shall not exceed 20 minutes in total time.

**7:00 P.M.  
REGULAR RENT STABILIZATION BOARD MEETING**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. AGENDIZED ITEMS FOR POLICY AND ACTION**

- 4.1 Discussion and possible adoption of a resolution authorizing eliminating the Rules of Order of the Board
- 4.2 Second Reading – proposed changes to Initial Certification Regulations
- 4.3 Second Reading – proposed Rent Stabilization Regulations for Fees for Utilities and Housing Services

**5. CONSENT CALENDAR  
APPROVAL OF MINUTES**

- Minutes for the June 22, 2011 Regular Rent Stabilization Board meeting

**6. COMMUNITY FORUM**

At this time, any member of the public may address the Board on any matter that is not on the agenda (2 minutes per person time limit).

**7. PUBLIC HEARING**

- 7.1 Continued Public Hearing – Proposed revisions to Rent Stabilization Registration Rules and Regulations

**8. REPORTS OF COMMITTEES AND STAFF** (Members of the Public who wish to speak on these items may do so during Community Forum)

- 8.1 Report out from RS Board Members and Committees:
  - a. Operational Excellence (**Allen** & Fremont)
  - b. Outreach/Education (**Hart** & Dorn, Ndegwa)
  - c. Rules and Regulations (**Webster**, Fremont & Randolph)
- 8.2 Report out from Staff
  - a. 2010 – 2011 Registration progress including Certification of Rents by June 30<sup>th</sup> deadline
  - b. Mobile home park registration for FY 2011-12
  - c. Update on ethics training progress

**9. WRITTEN COMMUNICATIONS**

**10. RECOMMENDATIONS FOR FUTURE ACTIONS AND AGENDA ITEMS**

**11. ADJOURNMENT**

Future Meetings	
July 27, 2011(tentative)	Discussion of new Regulations on security deposits, confidentiality, and petitions for individual rent adjustments and petitions to obtain a fair rate of return
July 27, 2011 (tentative)	Second Reading of Amendments to Registration Regulations
July 27, 2011	Election of Board Chairperson and Vice-Chairperson
July 27, 2011	Stanford Community Law Clinic letter on Rent Board Petitions
July 27, 2011.	Creekside Mobile Home Park – Public Hearing on Fees and Penalties