



City of East Palo Alto

Mission Statement

The City of East Palo Alto provides responsive, respectful, and efficient public services to enhance the quality of life and safety for its multi-cultural community.

ACTION MINUTES

By: *Minette Warren*

REGULAR JOINT CITY COUNCIL/REDEVELOPMENT AGENCY MEETING

AND

STUDY SESSION – CITY OF EAST PALO ALTO EMERGENCY OPERATIONS PLAN

TUESDAY, APRIL 5, 2011

Closed Session: 6:30 p.m. Open Meeting - 7:30p.m.

EPA Government Center

2415 University Ave - First Floor - City Council Chamber

The public may view the Staff Reports listed herein at the City's Website, www.ci.east-palo-alto.ca.us, under the corresponding agenda located on City Council Agenda/Minutes Page.

COMMUNITY FORUM AND SPECIAL PRESENTATIONS: Members of the audience may address the Council on any agenda item or on any item of interest to the public within the Council's purview, before or during the Council's consideration of the item. If you wish to address the Council, please fill out a Speaker Sheet and give it to the City Clerk. When your name is called, step to the podium and state your name and address for the record. Speakers are limited to two minutes each, and presentations are limited to 10 minutes. The Mayor has the discretion to lengthen or shorten the allotted times.

6:30 P.M.

Regular Joint Closed Session

Regular Joint Closed Session Call to Order

Roll Call

Present: Evans, Woods, Abrica, Martinez (Romero/Excused Absence)

1. Approval of the Closed Session Agenda (Government Code § 54957.7(a))

ACTION: MOTION/SECOND: ABRICA/WOODS VOTE: 4-0

2. Joint Closed Session Community Forum

3. Adjournment into Closed Session

4. **Property Negotiation (Government Code § 54956.8) Conference with Real Property Negotiator** (*Karen Tiedemann, RDA Counsel*)
a. APN#s 063-292-160, 063-292-170, 063-292-190, 063-292-200

5. **Litigation Report** (*Valerie J. Armento, Interim City Attorney*)
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7:30 P.M. REGULAR JOINT CITY COUNCIL/REDEVELOPMENT AGENCY MEETING

6. **Joint Call to Order**

Roll Call: Abrica, Woods, Evans, Martinez (Romero/Excused Absence)

7. **Special Recognition Proclamation** (*Laura Martinez, Vice Mayor*)
Lily Lee, Project Manager, Cooley Landing Project

Vice Mayor Martinez Read into the Record and presented the Proclamation of Appreciation to Ms. Lee and presented her with the City's Token of appreciation-Gifts of a "Special Woman" necklace, Initialed Key Chain and a Music Box with the top glassed area holding photographs, one of Lily at Cooley Landing and one of her and her family, the box was also engraved with the City's Seal.

Lily thanked the Council, staff, the city's residents, MidPeninsula Open Space, Hewlett Packard and the USEPA, her employer, for their assistance with the Cooley Landing Project along with the new project manager. She also thanked her family for their support and patience in allowing her to work as consistently as she did on the project.

The City Manager also thanked Lily for her many, many contributions and energy she brought to the staff and City.

8. **APPROVAL OF AGENDA**

ACTION: Motion/Section: Abrica/Woods Vote: 4-0
Motion to Approve Agenda with a change, Move the Moment of Silence in memory of Mrs. Onedia Branch (Mother Branch), Ms. Cheryl Smothers Harris and Mrs. Vera Sledge (Mother Sledge)

CONSENT CALENDAR - City Council/Redevelopment Agency Ordinances, Resolutions/ Informational Reports/Approval Actions and Motions

Actions and Motions

9. **Proclamations**
Mrs. Onedia Branch ("Mother Branch")

Councilmember Woods made the motion to approve the Consent Calendar with the actual reading of the proclamation or “Mother” Branch

ACTION: MOTION/SECOND: WOODS/ABRICA VOTE: 4-0

- 10. Claims** (*Valerie Armento, Interim City Attorney*)
Recommendation: Reject the following claims:
Luis Antonio Alcazar
- 11. Action Minutes** (*Minette Warren, Deputy City Clerk, Office of the City Clerk*)
03-15-11 Regular CC RDA Meeting

Recommendation: That Council Approve All Items on the Consent Calendar

The Consent Calendar; and, Items 12-16 may be addressed during Community Forum only, unless otherwise approved by Council

- 12. Written Communications:**
- a. Jobs for Youth (*Carole Groom, Jobs for Youth Chairperson, President, San Mateo County Board of Supervisors*), *Ron Kahn, Jobs for Youth, Better Homes and Garden Realty*)
 - b. Homeless Veterans Emergency Housing Program (*Irvin Goodwin, Chief Executive Office, Homeless Veterans Emergency Housing Facility*)
 - c. 10th Annual North Fair Oaks Community Festival (*Rose Jacobs Gibson, Supervisor, San Mateo County Board of Supervisors; Greg Munks, Sheriff, San Mateo County Sheriff's Office*)
 - d. Rebuilding Together Peninsula (*Cari Pang Chen, Program Director*)
- 13. Special Presentations (Each presentation is limited to 10 minutes) (Government Code § 54954.3(b)):**
- Energy Upgrade California** (*Douglas Alfaro, County Manager's Office, County of San Mateo*)

Information on the Energy Upgrade to homes and businesses in California, and San Mateo County was presented by Douglas Alfaro, San Mateo County Manager's Office. He stated that the County's program had been started (March 1, 2011).

That eligible homeowners could possibly receive up to \$4000 in rebates after energy assessments would be done and contractors who did the assessments could make recommendations to assist the homeowners with more efficient energy savings. A homeowner could also start a first time efficiency program and could be eligible for a \$1000 rebate program.

He stated that it could also include training and the creation of jobs. He also provided San Mateo County phone numbers for assistance, workshops through the city, and, contractor workshops. All County hosted workshops presentation rebate assistance April through July 2011.

The program also provides bi/multi-lingual assistance both via phone and on the County's website at www.energyupgradeCA.org Telephone: 650.762-5440

Oral Reports

14. Reports Out of Closed Session *(Valerie J. Armento, Interim City Attorney)*

Interim City Attorney Armento Reported Out: Directions Given No Action taken and that Council received a litigation report for informational purposes only.

15. Staff Reports

City Manager Gordon informed Council and the public on the Thursday, April 8th City Hall Open House.

16. City Council/Redevelopment Agency Reports

Read into the Record Additional Measure C Committee Appointments

Councilmember Woods gave the names of his appointments (in actuality the re-appointments) of his Measure “C” Committee Appointees which were captured for the record. The Members of Councilmember Evans was also read into the record.

City Manager Gordon pointed out that the Council had not named the terms of service for the members appointed.

Councilmembers Woods and Abrica stated that they would give that information at a later date. Councilmember Woods also stated that although he re-appointed his existing choices, he would check with them to make sure they would wish to continue serving and if not, he would then make other choices.

Deputy City Clerk Warren requested that Council also provide contact information as soon as possible as there was a need to resume holding Measure “C” committee meetings.

17. Community Forum

Public Hearings None

STUDY SESSION

18. Emergency Preparedness *(Ronald Davis, Chief of Police, Police Department, Fire District, San Mateo County Office of Emergency Services (EOS)*

**Chief Davis and Fire Chief Schapelhouman gave the staff report
Council asked for clarification on some aspects of the report and accepted same.**

**Policy and Action City Council/RDA Resolutions/Ordinance-First Readings,
Informational Reports/ Approval Actions (Continued)**

19. Emergency Operations Plan Adoption *(Ronald Davis, Chief, Police Department, Fire District, San Mateo County Office of Emergency Services (EOS))*

Recommendation: That the Council Adopt the City’s Emergency Operations Plan

ACTION: MOTION/SECOND: ABRICA/WOODS VOTE: 3-1 (Evans/No)

20. ADJOURNMENT: 9:58p.m.

A Moment of Silence in Memoriam and Honor of Mrs. Onedia Branch (“Mother Branch”), Mrs. Cheryl Smothers Harris and Mrs. Vera Sledge (“Mother Sledge”)

In Memoriam Observance was done at the beginning of the Open Session meeting.