



City of East Palo Alto

Mission Statement

The City of East Palo Alto provides responsive, respectful, and efficient public services to enhance the quality of life and safety for our multi-cultural community

ACTION MINUTES

By: *Minette Warren*

CITY COUNCIL STUDY SESSION

TIME: 6:00 – 7:30 p.m.

SPECIAL JOINT CITY COUNCIL/REDEVELOPMENT AGENCY MEETING

TIME: 7:30 p.m.

TUESDAY, JANUARY 11, 2011

**CITY COUNCIL CHAMBER – 2415 UNIVERSITY AVENUE
EAST PALO ALTO, CA**

Note to the Public-you can View Staff Reports as PDF's following each Corresponding Agenda Item as Numbered, on the City's Web Site, City Council Agenda/Minutes Page at www.ci.east-palo-alto.ca.us.

COMMUNITY FORUM AND SPECIAL PRESENTATIONS: Under Government Code Section 54954.3, members of the audience may address the Council on any item of interest to the public and within the Council's purview, or on any Agenda Item before or during the Council's consideration of the Item. If you wish to address the Council during the meeting, please fill out a Speaker Sheet and give it to the City Clerk. When you are called upon to speak, step forward to the podium and state your name and address for the record. Normally, speakers are limited to two minutes each, and presentations are limited to 10 minutes. The Mayor has the discretion to lengthen or shorten the allotted times.

6:00 P.M.

CITY COUNCIL STUDY SESSION

Call to Order

Roll Call:

**Present: ABRICA, EVANS, MARTINEZ, ROMERO
(WOODS-EXCUSED ABSENCE)**

1. Approval of the Agenda

ACTION: MOTION/SECOND: ABRICA/MARTINEZ VOTE: 4-0

2. Community Forum: NONE

3. City of East Palo Alto Capital Improvement Plan (CIP)

Recommendation: Accept and File Information and Provide Appropriate Direction to Staff

The East Palo Alto Capital Improvement Plan information was provided by staff members Brenda Olwin, Acting Finance Director; Anthony Docto, Public Works Director; and Kamal Fallaha, City Engineer.
Council held deliberations on the information given and provided direction to staff

4. Adjournment: 7:35p.m.

7:30 P.M. SPECIAL JOINT CITY COUNCIL/REDEVELOPMENT AGENCY MEETING

5. Joint Call to Order

Roll Call
Present: ABRICA, EVANS, MARTINEZ, ROMERO (WOODS-EXCUSED ABSENCE)
6. APPROVAL OF AGENDA
ACTION: MOTION/SECOND: MARTINEZ/ABRICA VOTE: 4-0

CONSENT CALENDAR - City Council/Redevelopment Agency Ordinances, Resolutions/ Informational Reports/Approval Actions and Motions

APPROVAL OF CONSENT CALENDAR

ITEM 11.1 Pulled by Councilmember Evans for Public Comment from city resident, Mr. Leland Francois
ITEM 12: 12/07 AND 12/14 Action Minutes pulled for editing by Deputy Clerk Warren, will be brought back to the 01/18/11 Regular City Council Meeting for approval.

Actions and Motions

7. Cooley Landing (*Lily Lee, Project Manager, Cooley Landing Project*)

Recommend that City Council:

1. **4077**-Adopt a Resolution authorizing the City Manager to accept, appropriate, and create a budget for \$275,000 in grant funds from the Packard Foundation for Cooley Landing Project Management; and
2. **4078**-Adopt a Resolution authorizing the City Manager to accept, appropriate, and create a budget for \$200,000 in grant funds from the Pacific Forest and Watershed Lands Stewardship Council for Cooley Landing Infrastructure.
8. **4079**-Adopt a Resolution Authorizing the City Manager to request reimbursement from the Roberti-Z'Berg-Harris Per Capita Grant Program to replenish the Park in Lieu Fund for tenant improvements at the Youth Center, located at the City space in the YMCA, for an amount of \$ 27,771 from the City's per capita grant program of the 2002 Resources Bond aka Proposition 40. *(Meda Okelo Director, Community Services Department)*
9. **4080**-Authorize the City Manager to accept a grant, appropriate and enter into an agreement with the Get Healthy San Mateo County Task Force - Community Implementation Program Grant for the 2011 Enhancing Walking, Skating, and Biking in East Palo Alto Project for \$13,250. *(Meda Okelo, Director, Community Services Department)*
10. **Claims** *(Vincent C. Ewing, City Attorney)*
 Recommendation: Reject the following claims:

 AT&T Mobility users
11. **PROCLAMATIONS** *(Meda Okelo, Director, Community Services)*
 1. Dr. Martin Luther King Jr. Birthday
 2. Rev. Siphon Zondi

ITEM 11.1 APPROVED

ACTION: MOTION/SECOND: EVANS/ABRICA VOTE: 4-0

12. **Action Minutes** *(Minette Warren, Deputy City Clerk, Office of the City Clerk)*

10/26/10 Special CC Meeting (Edited Minutes)
 10/28/10 Special CC Meeting (Edited Minutes)
 12/07/2010 Regular CC RDA Meeting
 12/14/2010 Special City Council Meeting

Recommendation: That City Council Approve All Items on the Consent Calendar

Consent Calendar Items 7's 11.2 and Item 12's 10/26 and 10/28 Special City Council meeting Minutes Approved.

ACTION: MOTION/SECOND: Abrica/Martinez VOTE: 4-0

The Consent Calendar; and, Items 13 - 17 may be addressed during Community Forum only, unless otherwise approved by Council

13. Written Communications:

- a. Council Member Evan's Objection to City Policy (Resolution No. 2738) and Response Letter from City Attorney (*A. Peter Evans, Council Member; Vincent C. Ewing, City Attorney*)
- b. Mitigation Measures for the San Francisco Public Utilities Commission (SFPUC) Bay Tunnel (Hetch Hetchy) Project (*Brent Butler, Planning Division Manager*)

14. Special Presentations (Each presentation is limited to 10 minutes) (Government Code § 54954.3(b)):

None

Oral Reports

15. Reports Out of Closed Session None

16. Staff Reports

- a. Announcement - EPA Pedestrian Bridge and Capital Improvements_Bicycle Tour (*Brent Butler, Planning Division Manager*)
- b. Informational Update - General Plan (*Brent Butler, Planning Division Manager*)
- c. Informational Update – Status on the Construction of the Youth Activities Center located in the 1,500 Sq. Ft Space at the YMCA (*Francis Rainone, Chief Building Official, Building Division, Meda Okelo, Director, Community Services Department*)

17. City Council/Redevelopment Agency Reports

- a. Update on the Development of a Plan to 'Creating a Healthy and Safe Community' (*Laura Martinez, Vice Mayor, Ruben Abrica, Council Member*)
- b. City Council Outside Agencies Appointments and Standing Committees (*Carlos Romero, Mayor*)

Staff was directed by Mayor Romero to re-agendize this item for the 01/18/11 Regular City Council Meeting, and staff was directed to add the names of the existing Council Representatives to the Appointments spread sheet

- c. Informational Update – City Council/Ravenswood City School District Committee (*Ruben Abrica, Council Member*)

18. Community Forum

Public Hearings

19. First Reading and Public Hearing Regarding Amendments to City Ordinance 15-83: An Ordinance of the City of East Palo Alto Providing for the Purchase of Supplies and Equipment. –**(To be Continued to the 1-18-2010 Regular CC – RDA Meeting)** (Brenda Olwin, Interim Finance Director, Finance; Stephanie Osaze, Interim Asst. City Manager, City Manager's Office)

Recommendation:

That Council

1. Receive report from Staff;
2. Open the Public Hearing,
3. Receive Testimony and Comments from Public,
4. Close the Hearing; and
5. Approve the First Reading

Continued to 01-18-2010 Meeting, it will be available at that time

Policy and Action City Council/RDA Resolutions/Ordinance-First Readings, Informational Reports/ Approval Actions

RDA

20. **4082-Resolution** Accepting City of East Palo Alto Redevelopment Agency's Annual Reports for Fiscal Year 2009-2010. (Carlos Martinez, RDA Division Manager, Wilbert Lee, Housing Director, Brenda Olwin, Interim Finance Director)

Recommendation:

Staff recommends that the City Council approve the attached resolution accepting the following Redevelopment Agency's Annual Report for Fiscal Year 2009-2010:

- Independent auditor's report on financial statements
- Independent auditor's report on legal compliance
- Annual Report of Financial Transactions of Community Redevelopment Agencies
- Housing activities report
- Blight progress report
- Loan report (identifies loans (receivable) which equal or exceed \$50,000 and that were found by the Agency during the previous fiscal year to have either defaulted or not complied with the terms of the agreements approved by the Agency)
- Property report

Note: Commencing in 2009-2010, the Annual Report also must include a list of the time limits for each redevelopment plan.

ACTION: MOTION/SECOND: ROMERO/ABRICA VOTE: 3-1 (EVANS/NO)

City

21. Solicitation of Public Input on the City Council Strategic Plan *(Mayor Carlos Romero)*

Recommendation:

That City Council discuss the Multi-Year Strategic Plan and Solicit Public Input and Comments

Council discussed the 01/18/11 Strategic Plan Retreat, and invited the Public to give input, requests for objectives and/or goals for strategic plan and attend session. One public Speaker: Mr. David Tschang spoke on the item.

22. **4081**-Extension of Professional Services Contract for Interim Administrator for the Rent Stabilization Program – *(M L Gordon, City Manager)*

Recommendation:

Staff recommends that the City Council:

1. Adopt a Resolution authorizing the City Manager to amend and increase the contract with Applied Development Economics(ADE) to continue providing consulting services for the Administration of e Rent Stabilization Program for an amount not to exceed \$48,735 for a total contract of \$97,335

ACTION: MOTION/SECOND: ROMERO/ABRICA VOTE: 3-1 (EVANS/NO)

23. Memorandum of Understanding (MOU) for Fire Code Compliance, Plan Review, and Inspection Procedures between Menlo Park Fire Protection District (MPFPD) and the City of East Palo Alto - *(Harold Schapelhouman, MPFFD Fire Chief; Frank Rainone, Chief Building Official)*
(Continued to February 1, 2011 Regular Council meeting)

Recommendation: That Council Adopt a Resolution

- 1) Approving the Memorandum of Understanding (MOU) for Fire Code Compliance, Plan Review, and Inspection Procedures between Menlo Park Fire Protection District (MPFPD) and the City of East Palo Alto; and
- 2) Authorizing the City Manager to execute the MOU.

Item 23 Continued to 02-11-2010 Meeting

24. Second Reading, Public Hearing, and Adoption by Reference of the 2010 State Building Codes: California Building Code, California Electrical Code, California Plumbing Code, California Mechanical Code, California Residential Code with Local Amendments, California Green Building Code with Local Amendments, California Existing Building Code, California Energy Code, and California Fire Code with Local Amendments (Menlo Park

Fire Protection District Ordinance 32). (*Frank Rainone, Building Official*) (**Continued to 1/18/2011 Regular CC Meeting**)

Recommendation:

That the City Council

1. Conduct the Second Reading of the 2010 State Building Codes
2. Adopt the 2010 State Building Codes by Reference
3. Adopt a Resolution Finding and Determining the Need for Modifications to the 2010 California Building Code

Item 24 Continued to 01-18-2010 Meeting

25. ADJOURNMENT: 10:00p.m.