

# AGENDA

THIS AGENDA IS POSTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54950 ET SEQ.

DATE POSTED: 04/08/2011

TIME POSTED: 4:00 PM

*Stephen Ford*

**CITY OF EAST PALO ALTO  
RENT STABILIZATION BOARD MEETING  
WEDNESDAY, April 13, 2011  
REGULAR SESSION – 7:00 PM  
2415 UNIVERSITY AVENUE  
City Council Chambers  
EAST PALO ALTO, CA**

To facilitate your business with the Rent Board, all agenda items should be in the Rent Program office no later than 5:00 p.m. on Tuesday, one week preceding this scheduled meeting.

**RENT STABILIZATION BOARD MEMBERS -- PLEASE INFORM RENT BOARD STAFF IF YOU WILL NOT BE ATTENDING THE MEETING 72 HOURS PRIOR TO THE SCHEDULED MEETING AT (650) 853-3114 OR [sford@cityofepa.org](mailto:sford@cityofepa.org)**

## **RENT STABILIZATION BOARD**

### **BOARD MEMBERS:**

Midge Dorn, Chair  
Vice Chair, Matthew Fremont  
Shryee D. Randolph  
William B. Webster  
Arnold Hart  
Veronica Ndegwa  
Vacant

### **BOARD ALTERNATES:**

Robert Allen

**NOTICE:** The East Palo Alto Rent Stabilization Board welcomes public input. Anyone desiring to address the Board is required to fill in the request form available from staff. However, because of the Brown Act, the Board cannot discuss or vote on any item raised by the by the public or any of its members unless the item appears on the posted agenda. Non-agendized items are referred to staff and placed on the agenda of the next meeting. During the Community Forum portion of the meeting, comment is restricted to not more than two minutes for any individual and shall not exceed 20 minutes in total time.

**7:00 P.M.**

**REGULAR RENT STABILIZATION BOARD MEETING**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. AGENDIZED ITEMS FOR POLICY AND ACTION**

- 4.1 Report on and discussion of Rules and Regulations Committee meetings.
  - a. Recommendation: Motion that there be no Findings or Purpose section in the Rules and Regulations.
  - b. Recommendation: Resolution that the Rules and Regulations be entitled “Rent Stabilization Rules and Regulations”
- 4.2 Discussion and possible action on proposed changes to Rent Stabilization Program Certification Rules and Regulations: Certification of Rents Pursuant to a Request for Certification – set for public hearing (proposed date of first reading: May 11th; proposed date of second reading/adoption: May 25<sup>th</sup>).
- 4.3 Discussion and possible action: Adoption of Annual General Adjustment
- 4.4 Discussion on attendance at Housing California Conference 2011
- 4.5 Discussion on business cards for Rent Stabilization Board members
- 4.6 Discussion and possible action: future Rent Stabilization Board meeting dates

**5. CONSENT CALENDAR**

**APPROVAL OF MINUTES**

- Minutes for the March 09, 2011 regular Rent Stabilization Board meeting

**6. COMMUNITY FORUM**

At this time, any member of the public may address the Board on any matter that is not on the agenda (2 minutes per person time limit).

**7. PUBLIC HEARING**

- 7.1 First reading and public hearing on proposed Rent Stabilization Program Rules and Regulations: Certification of Permissible Rent Level Following Establishment of an Initial Rent

**8. REPORTS OF COMMITTEES AND STAFF** (Members of the Public who wish to speak on these items may do so during Community Forum)

- 8.1 Report out from RS Board Members and Committees:
  - a. Operational Excellence (**Allen** & Fremont)
  - b. Outreach/Education (Dorn & **Hart**, Ndegwa)
  - c. City Council Liaison (**Hart** & Fremont)
  - d. Rules and Regulations (**Webster**, Fremont & Randolph)

- 8.2 Report out from Staff
  - a. Recruitment for Permanent Administrator position
  - b. 2010 – 2011 Registration
  - c. Update on brochures
  - d. Report on Landlord Workshop

**9. RECOMMENDATIONS FOR FUTURE ACTIONS AND AGENDA ITEMS**

- 9.1 April 27, 2011: (tentative) Second Reading and Adoption of Rules & Regulations: Certification of Permissible Rent Level Following Establishment of an Initial Rent
- 9.2 May 11, 2011: (tentative) First Reading of Rules & Regulations: Certification of Rent Pursuant to a Request for Certification
- 9.3 May 25, 2011 (tentative) Second Reading and Possible Adoption of Certification Rules and Regulations: Certification of Rent Pursuant to a Request for Certification
- 9.4 June 8, 2011 (tentative): Public Hearing on Creekside Mobile Home Park

**10. ADJOURNMENT**