

# AGENDA

THIS AGENDA IS POSTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54950 ET SEQ.

DATE POSTED: 02/18/2011

TIME POSTED: 4:00 PM

*Stephen Ford*

**CITY OF EAST PALO ALTO  
RENT STABILIZATION BOARD MEETING  
WEDNESDAY, February 23, 2011  
REGULAR SESSION – 7:00 PM  
2415 UNIVERSITY AVENUE  
City Council Chambers  
EAST PALO ALTO, CA**

To facilitate your business with the Rent Board, all agenda items should be in the Rent Program office no later than 5:00 p.m. on Tuesday, one week preceding this scheduled meeting.

**RENT STABILIZATION BOARD MEMBERS -- PLEASE INFORM RENT BOARD STAFF IF YOU WILL NOT BE ATTENDING THE MEETING 72 HOURS PRIOR TO THE SCHEDULED MEETING AT (650) 853-3114 OR [sford@cityofepa.org](mailto:sford@cityofepa.org)**

## **RENT STABILIZATION BOARD**

### **BOARD MEMBERS:**

Midge Dorn, Chair  
Vice Chair, Matthew Fremont  
Shryee D. Randolph  
William B. Webster  
Arnold Hart  
Veronica Ndegwa  
Vacant

### **BOARD ALTERNATES:**

Robert Allen

**NOTICE:** The East Palo Alto Rent Stabilization Board welcomes public input. Anyone desiring to address the Board is required to fill in the request form available from staff. However, because of the Brown Act, the Board cannot discuss or vote on any item raised by the by the public or any of its members unless the item appears on the posted agenda. Non-agendized items are referred to staff and placed on the agenda of the next meeting. During the Community Forum portion of the meeting, comment is restricted to not more than two minutes for any individual and shall not exceed 20 minutes in total time.

**7:00 P.M.**

**REGULAR RENT STABILIZATION BOARD MEETING**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. AGENDIZED ITEMS FOR POLICY AND ACTION**

- 4.1 Discussion with Wells Fargo/REDUS management staff and tenants on procedures for informing management of needed repairs and getting repairs made.
- 4.2 Update from YUCA on YUCA survey results and discussion
- 4.3 Report on and discussion of Rules and Regulations Committee meetings
- 4.4 Discussion of Rent Stabilization Program brochures
- 4.5 Interim Administrator's Report
  - a. Recruitment for Permanent Administrator position
  - b. 2010 – 2011 Registration
  - c. Update on Creekside Mobile Home Park collection of fees and penalties

**5. CONSENT CALENDAR**

**APPROVAL OF MINUTES**

- Minutes for the December 13, 2010 Special RS Board meeting
- Minutes for the January 26, 2011 regular RS Board meeting
- Minutes not available for the February 9, 2011 regular RS Board meeting

**6. COMMUNITY FORUM**

At this time, any member of the public may address the Board on any matter that is not on the agenda (2 minutes per person time limit).

**7. PUBLIC HEARING**

- 7.1 First reading and public hearing on proposed Rent Stabilization Program Rules and Regulations for Initial Certification

**8. RESOLUTIONS or RULES**

**9. REPORTS OF COMMITTEES AND STAFF** (Members of the Public who wish to speak on these items may do so during Community Forum)

- 9.1 Report out from RS Board Members and Committees:
  - a. Operational Excellence (**Allen** & Fremont)
  - b. Outreach/Education (Dorn & **Hart**, Ndegwa)
  - c. City Council Liaison (**Hart** & Fremont)
  - d. Rules and Regulations (**Webster**, Fremont & Randolph)

- 9.2 Report out from Staff

**10. ADMINISTRATIVE ITEMS**

**11. WRITTEN COMMUNICATIONS**

**12. RECOMMENDATIONS FOR FUTURE ACTIONS AND AGENDA ITEMS**

- a. March 9, 2011: Second reading and Adoption of Initial Certification Rules
- b. March 23, 2011 (tentative): Set a public hearing for Creekside mobile home park
- c. April 13, 2011 (tentative): Creekside mobile home park public hearing

**13. ADJOURNMENT**