



City of East Palo Alto

Mission Statement

The City of East Palo Alto provides responsive, respectful, and efficient public services to enhance the quality of life and safety for our multi-cultural community.

AMENDED AGENDA

DATE POSTED: January 16, 2011

TIME: 10:00 AM

By: M L Gordon, City Clerk

SPECIAL JOINT CITY COUNCIL/REDEVELOPMENT AGENCY RETREAT

TIME: 8:15 a.m. – 4:00 p.m.

TUESDAY, JANUARY 18, 2011

COMMUNITY ROOM – EPA GOVERNMENT CENTER

2415 UNIVERSITY AVENUE

EAST PALO ALTO, CA

COMMUNITY FORUM AND SPECIAL PRESENTATIONS: Members of the audience may address the Council on any agenda item or on any item of interest to the public within the Council's purview, before or during the Council's consideration of the item. If you wish to address the Council please fill out a Speaker Sheet and give it to the City Clerk. When your name is called, step to the podium and state your name and address for the record. Speakers are limited to two minutes each, and presentations are limited to 10 minutes. The Mayor has the discretion to lengthen or shorten the allotted times.

(A continental Breakfast will be available from 8:00 am to 8:15 am. Management Team will be available to participate in the first and last sessions of the Retreat)

8:15 A.M.

CITY COUNCIL RETREAT

Call to Order and Roll Call

- 1. Approval of the Agenda**
- 2. Welcome, Purpose of Retreat, and Introduction of the Facilitator and Recorder** *(Carlos Romero, Mayor)*

3. **Role of the Facilitator, Recorder, Group and Public; Strategic Planning Elements; Agenda** *(Marilyn Snider, Facilitator – Snider and Associates)*
 4. **Introduction of the Group** *(Marilyn Snider, Snider & Associates)*
 5. **City of East Palo Alto:** *(Marilyn Snider – Snider & Associates)*
 - a. Mission Statement
 - b. Core Values
 - c. Three Year Priority Areas (2009-2012)
 6. **Public Comment**
 7. **What are the Strengths and Accomplishments of the City of East Palo Alto in the Past Year?** *(City Council and Management Team)*
 8. **What are the City's Current Internal Weaknesses/Challenges?** *(City Council and Management Team)*
 9. **What are the External Factors/Trends (e.g., economic, political, demographic, technological, environmental, and attitudinal) that Will/Might have an Impact on the City in the Coming Year:** *(Management Team Participation)*
 - a. Positively (opportunities)
 - b. Negatively (threats)
- (Management Team will be dismissed from Session)***
10. **Review and Revise, if needed, the Three-Year Priority Areas/Goals (what needs to be accomplished)** *(City Council)*
 11. **For Each of the Priority Areas/Goals Identify Priority Action Steps** *(City Council)*
 12.

- Lunch Break -
 13. **Clarification and Consensus on Expectations/Needs between City Council and City Manager** *(City Council and City Manager)*
 - a. What does the City Council Expect/Need from the City Manager to Work Together Effectively?
 - b. What does the City Manager Expect/Need from the City Council Members to Work Together Effectively?
 14. **Clarification and Consensus on Expectations/Needs**

- a. What does the City Council Expect/Need from the City Manager including the Working Relationship between the City Manager's Office and the City Attorney's Office to work together effectively?
- b. What does the City Manager Expect/Need from a/the City Council Members to Work Together Effectively?

15. Next Steps/Follow-Up Process to Monitor Progress on the Strategic Plan (including setting a date for a follow-up session)

(Management Team Returns to Session)

16. Presentation of City Council Priority Areas/ Goals and Recommended Action Steps
(Marilyn Snider and Recorder)

- a. **Comments from the Management Team** *(City Council/Management Team)*
- b. Public Comment

17. Summary of the Retreat and Closing Remarks *(Marilyn Snider, City Council)*

18. ADJOURNMENT