

AGENDA

THIS AGENDA IS POSTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54950 ET SEQ.

DATE POSTED: 11/05/10

TIME POSTED: 4:00 PM

Stephen Ford

**CITY OF EAST PALO ALTO
RENT STABILIZATION BOARD MEETING
WEDNESDAY, November 10, 2010
CLOSED SESSION – 7:00 PM
REGULAR SESSION – 7:30 PM
2415 UNIVERSITY AVENUE
City Council Chambers
EAST PALO ALTO, CA**

To facilitate your business with the Rent Board, all agenda items should be in the Rent Program office no later than 5:00 p.m. on Tuesday, one week preceding this scheduled meeting.

RENT STABILIZATION BOARD MEMBERS -- PLEASE INFORM RENT BOARD STAFF IF YOU WILL NOT BE ATTENDING THE MEETING 72 HOURS PRIOR TO THE SCHEDULED MEETING AT (650) 853-3114 OR sford@cityofepa.org

RENT STABILIZATION BOARD

BOARD MEMBER\S:

Midge Dorn, Chair
Vice Chair, Matthew Fremont
Shryee D. Randolph
William B. Webster
Arnold Hart
Veronica Ndegwa
Vacant

BOARD ALTERNATES:

Robert Allen

NOTICE: The East Palo Alto Rent Stabilization Board welcomes public input. Anyone desiring to address the Board is required to fill in the request form available from staff. However, because of the Brown Act, the Board cannot discuss or vote on any item raised by the by the public or any of its members unless the item appears on the posted agenda. Non-agendized items are referred to staff and placed on the agenda of the next meeting. During the Community Forum portion of the meeting, comment is restricted to not more than two minutes for any individual and shall not exceed 20 minutes in total time.

7:00 P.M.

RENT STABILIZATION BOARD CLOSED SESSION

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF CLOSED SESSION AGENDA (Government Code § 54957.7(a))**
- 4. CLOSED SESSION COMMUNITY FORUM**
- 5. ADJOURNMENT INTO CLOSED SESSION**

5.1 Potential Litigation (Government Code § 54956.9)

- a. Rent Registration Fees

- 6. ADJOURNMENT FROM CLOSED SESSION**

7:30 P.M.

REGULAR RENT STABILIZATION BOARD MEETING

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. ORAL REPORTS**
 - 4.1. Reports Out of Closed Session- (*Neelam Naidu, Deputy City Attorney*)
- 5. APPROVAL OF MINUTES**
 - Minutes not available for the October 13, 2010 regular RS Board meeting
 - Minutes not available for the October 27 2010 regular RS Board meeting
- 6. AGENDIZED ITEMS FOR POLICY AND ACTION**
 - 6.1 Report on and discussion of Rules and Regulations Committee meetings and update on progress of drafting Rules and Regulations Committee meeting minutes
 - 6.2 Discussion on distribution of Rent Stabilization Program brochures
 - 6.3 Review and adoption of RSP January 1, 2011 – December 31, 2011 budget
 - 6.4 Establishment of annual RSP Registration Fee (for January 1, 2011 – December 31, 2011)
 - 6.5 Review and recommendations on formats of meeting minutes
- 7. CONSENT CALENDAR**

8. PUBLIC HEARING

8.1 Action on proposed revisions to Section 800. Introduce first reading and public hearing on Section 800 -- Registration Regulations

9. RESOLUTIONS or RULES

10. REPORTS OF COMMITTEES AND STAFF (Members of the Public who wish to speak on these items may do so during Community Forum)

10.1 Report out from RS Board Members and Committees:

- a. Operational Excellence (**Allen** & Fremont)
- b. Outreach/Education (Dorn & **Hart**, Ndegwa)
- c. City Council Liaison (**Hart** & Fremont)
- d. Rules and Regulations (**Webster**, Fremont & Randolph)

11. ADMINISTRATIVE ITEMS

12. WRITTEN COMMUNICATIONS

13. COMMUNITY FORUM

At this time, any member of the public may address the Board on any matter that is not on the agenda (2 minutes per person time limit).

14. RECOMMENDATIONS FOR FUTURE ACTIONS AND AGENDA ITEMS

15. ADJOURNMENT