

# AGENDA

THIS AGENDA IS POSTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54950 ET SEQ.

DATE POSTED: 12/04/09

TIME POSTED: 4:00 PM

*Stephen Ford*

**CITY OF EAST PALO ALTO  
RENT STABILIZATION BOARD MEETING  
WEDNESDAY, DECEMBER 09, 2009  
REGULAR SESSION – 7:00 PM  
2415 UNIVERSITY AVENUE  
City Council Chambers  
EAST PALO ALTO, CA**

To facilitate your business with the Rent Board, all agenda items should be in the Council Office no later than 5:00 p.m. on Tuesday, one week preceding this scheduled meeting.

**PLEASE INFORM RENT BOARD STAFF IF YOU WILL NOT BE ATTENDING THE MEETING 72 HOURS PRIOR TO THE SCHEDULED MEETING AT (650) 853-3109 OR [sford@cityofepa.org](mailto:sford@cityofepa.org)**

## **RENT STABILIZATION BOARD**

### **BOARD MEMBER\S:**

Vacant (Tenant Rep)  
Midge Dorn, Chair (Homeowner Rep)  
Shryee D. Randolph (Tenant Rep)  
William B. Webster (Homeowner Rep)  
Arnold Hart (Tenant Rep)  
Goro Mitchell Vice Chair (Landlord Rep)  
Sister Trinitas Hernandez (Landlord Rep)

### **BOARD ALTERNATES:**

Vacant (Homeowner Alt )  
Robert Allen (Tenant Alt)  
Vacant (Landlord Alt)

**NOTICE:** The East Palo Alto Rent Stabilization Board welcomes public input. Anyone desiring to address the Board is required to fill in the request form available from staff. However, because of the Brown Act, the Board cannot discuss or vote on any item raised by the by the public or any of its members unless the item appears on the posted agenda. Non-agendized items are referred to staff and placed on the agenda of the next meeting. During the Community Forum portion of the meeting, comment is restricted to not more than two minutes for any individual and shall not exceed 20 minutes in total time.

**7:00 P.M. REGULAR RENT STABILIZATION BOARD MEETING**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF MINUTES**

- Minutes for the October 28, 2009 RS Board meeting
- Minutes not available for the November 07, 2009 RS Board retreat
- Minutes not available for the November 18, 2009 RS Board Special meeting

**5. AGENDIZED ITEMS FOR POLICY AND ACTION**

- 5.1 Follow-up discussion on presentation by Community Legal Services (CLS) on proposed outreach and education activities that could be carried out by CLS.
- 5.2 Discussion of possible development of Rules of Conduct for Board members
- 5.3 Discussion of status of possible changes to Rent Stabilization and Good Cause for Eviction Ordinance
- 5.4 Discussion on proposed changes to Rules and Regulations Section 1600 (issuance of Certificates of Maximum Legal Rent)
- 5.5 Discussion on proposed changes to Rules and Regulations Series 1000 (establishment of Base Rent)
- 5.6 Discussion of wording of letter going to property owners regarding demand for payment of delinquent rental registration fees and penalties

**6 CONSENT CALENDAR**

**7 PUBLIC HEARING**

**8 RESOLUTIONS or RULES**

**9 REPORTS OF COMMITTEES AND STAFF** (Members of the Public who wish to speak on these items may do so during Community Forum)

- 9.1 Report out from RS Board Members and Committees:
  - a. Operational Excellence (**Allen**, Mitchell & Hernandez)
  - b. Outreach/Education (**Dorn** & Hart)
  - c. City Council Liaison (**Hart & Mitchell**)
  - d. Rules and Regulations (**Webster**, Allen & Randolph)

**10 ADMINISTRATIVE ITEMS**

**11 WRITTEN COMMUNICATIONS**

**12 COMMUNITY FORUM**

At this time, any member of the public may address the Board on any matter that is not on the agenda (2 minutes per person time limit).

**13 RECOMMENDATIONS FOR FUTURE ACTIONS AND AGENDA ITEMS**

**14 ADJOURNMENT**