



City of East Palo Alto
Building Department
City Hall Annex
1960 Tate Street
East Palo Alto, CA 94303-1164
650.853.3189 650.853.3179

April 25, 2007

INFORMATIONAL BULLETIN

Notification of Change to the Required Plan Review by The Menlo Park Fire Protection District

The following projects submitted for Building permit beginning May 1, 2007, will be required to be reviewed for compliance with the requirements of Article 9 of the 2001 California Fire Code for Fire Department access and water supply by the Menlo Park Fire Protection District.

- All proposed single family residential structures and secondary dwelling units;
- All proposed additions to existing single family residential structures and/or secondary dwelling units* ;
- All proposed alterations to existing single family residential structures and/or secondary dwelling units* ;
- All proposed combination of addition and alteration to existing single family residential structures and/or secondary dwelling units* ;
- All proposed basements;
- All proposed projects that include a room with fixed seating acting as a home theater;
- All proposed accessory structures that are 1000 square feet or larger; and
- All gates across access ways (driveways) which will prevent access to the readily accessible exterior doors or openings required by the 2001 California Fire Code.

Building permits for the above projects will not be issued until the City of East Palo Alto Building Division has received approval from the Menlo Park Fire Protection District.

For all questions regarding the requirements of Article 9 of the 2001 California Fire Code for Fire Department access and water supply, please contact the Menlo Park Fire District at (650) 688-8400.

* The Menlo Park Fire Protection District will determine if the square footage of the proposed project exceeds 50 percent of the existing square footage of the structure on May 1, 2007.