



## **New Hours**

### **For The City of East Palo Alto Offices**

Effective the week of September 19, 2011, all City Offices and City Staff will observe a reduced work week pursuant to Administrative Order (AO) #002-11. The changes are as follows:

#### **City Hall/City Manager's Office - 2415 University Avenue**

Monday-Thursday      8:00am-5:00pm  
*Friday*                      *8:00am-3:00pm (new)*

#### **Community Development Department- 1960 Tate Street**

Monday-Thursday      8:00am-5:00pm  
*Friday*                      *8:00-3:00pm (new)*

#### **Community Development Department Counter Hours-1960 Tate Street**

Monday-Thursday      8:00am-4:30pm  
*Friday*                      *8:00am-2:30pm (New)*

#### **Maintenance Department /City Corporation Yard - 150 Tara Road**

Monday-Thursday      7:30am-5:00pm  
*Friday*                      *8:30am-3:00pm (New)*

#### **Police Department - 141 and 219 Demeter Street**

Monday-Thursday      8:00am-5:00pm  
*Friday*                      *8:00am-3:00pm (New)*