



City of East Palo Alto

PLANNING COMMISSION - REGULAR MEETING
MONDAY, MARCH 11, 2019 – 7:00PM

ACTION MINUTES
ADOPTED MARCH 25, 2019

East Palo Alto Government Center
2415 University Avenue - First Floor – City Council Chamber
East Palo Alto, CA 94303

CHAIRPERSON:

Robert Sherrard

VICE CHAIRPERSON:

Uriel Hernandez

COMMISSIONERS:

Robert Allen, Ofelia Bello, Javanni Brown, Kyra Brown; Andrei Garcia, Michael Mashack (Alternate)

Staff Present: Rafael E. Alvarado Jr., City Attorney; Daniel Berumen, Senior Planner
Leticia Garcia, Secretary II; Hanson Hom, Community Development Director
Jia Liu, Assistant Planner; Guido F. Persicone, Planning Manager

REGULAR MEETING

1. CALL TO ORDER AND ROLL CALL

The Planning Commission (PC) meeting was called to order at 7:05 p.m. by Vice Chair Hernandez.

Present: Allen, Bello, J. Brown, K. Brown, Garcia, Hernandez, Mashack

Absent: Sherrard

2. APPROVAL OF THE AGENDA (Government Code §54957.7(a))

Action: Upon motion by Commissioner Allen and seconded by Commissioner J. Brown, the Planning Commission **unanimously voted 7-0** to approve the agenda with Chair Sherrard absent. Motion approved.

3. COMMUNITY FORUM

The following individuals spoke on Community Forum:

- Leland Francois
- David Tschang

4. PUBLIC COMMENTS REGARDING CONSENT CALENDAR ITEMS

There were no speakers for Public Comments Regarding Consent Calendar Items.

5. APPROVAL OF CONSENT CALENDAR

- A. Adopt the November 26, 2018, Planning Commission minutes, as presented in the packet, as an accurate reflection of the meeting.
- B. Adopt the December 10, 2018, Planning Commission minutes, as presented in the packet, as an accurate reflection of the meeting.
- C. Adopt the January 28, 2019, Planning Commission minutes, as presented in the packet, as an accurate reflection of the meeting.
- D. Adopt the Planning Commission Stipends Report

Action: Upon motion by Commissioner Bello and seconded by Commissioner Garcia, the Planning Commission **unanimously voted 7-0** to approve the Consent Calendar with the exemption of Item 5B. Item 5B will be continued to the next Planning Commission meeting. Motion approved.

6. SPECIAL PRESENTATIONS

- A. Derek Ouyang-Second Unit Resource Center Website
Derek Ouyang, Lecturer at Stanford, delivered the presentation.
- B. Training -*How to be An Effective Planning Commissioner Training*-Hanson Hom, Interim Community Development Director
Hanson Hom, Interim Community Development Director, provided the training.

7. PUBLIC HEARINGS

- A. **Subject:** Proposed Planning Division Community Outreach Policy
Location/APN: Citywide
Proposal: Approve community outreach requirements policy.
Staff Recommendation: Recommend approval to City Council for the community outreach requirements policy in order to enhance the overall community engagement in the land use development and long-range planning project review.
Project Manager: Jia Liu, Assistant Planner; jialiu@cityofepa.org, 650-853-3169; Planning Division, 1960 Tate Street, East Palo Alto, CA 94303

Assistant Planner Liu delivered the presentation.

Action: Upon motion by Commissioner Bello and seconded by Commissioner K. Brown, the Planning Commission **unanimously voted 7-0** to open the public hearing. Motion approved.

The following individuals spoke on this item:

- Leland Francois
- David Tschang
- Court Skinner

Action: Upon motion by Commissioner Garcia and seconded by Commissioner Allen, the Planning Commission **unanimously voted 7-0** to close the public hearing. Motion approved.

Action: Upon motion by Commissioner K. Brown and seconded by Commissioner J. Brown, the Planning Commission **unanimously voted 7-0** to continue this item to the March 25th Planning Commission Meeting. Motion approved.

8. INFORMATIONAL ITEMS

A. Regional Planning Update - Commissioner Bello

B. AB 1234 Required Ethics Training Overview-Guido F. Persicone

Commissioner Bello announced that she is no longer with the Regional Planning Agency.

Planning Manager Persicone entered the informational items into the record.

9. ADJOURNMENT

The Planning Commission of the City of East Palo Alto adjourned at 10:00 p.m.

Minutes Recorded, Prepared, and Respectfully Submitted by:



Leticia Garcia, Planning Commission Secretary

Mission Statement

The City of East Palo Alto provides responsive, respectful, and efficient public services to enhance the quality of life and safety for its multi-cultural community.