

PUBLIC WORKS

Engineering Division

Division Summary

SOURCES

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 ADOPTED BUDGET	FY 2008-09 AMENDED BUDGET	FY 2009-10 ADOPTED BUDGET
Charges for Services	192,838	123,985	480,300	93,300	71,500
Enterprise Funds	43,685	49,852	64,957	50,354	66,889
Grants	295,003	170,628	0	0	0
Redevelopment Funds	0	113,524	160,374	176,080	172,145
Special Revenue Funds	102,693	130,026	253,455	180,054	232,855
*Overhead Allocation	4,781	12,677	0	0	0
TOTAL	639,000	600,692	959,086	499,788	543,389

EXPENDITURES BY DIVISION

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 ADOPTED BUDGET	FY 2008-09 AMENDED BUDGET	FY 2009-10 ADOPTED BUDGET
Engineering	930,997	660,010	821,352	620,933	805,231
TOTAL	930,997	660,010	821,352	620,933	805,231

CHARACTER OF EXPENDITURES

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 ADOPTED BUDGET	FY 2008-09 AMENDED BUDGET	FY 2009-10 ADOPTED BUDGET
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PERSONNEL

Salaries and Benefits	314,240	485,940	703,252	559,383	734,521
Subtotal	314,240	485,940	703,252	559,383	734,521

SUPPLIES AND SERVICES

Purchased Services	602,292	169,170	78,200	52,400	31,060
Supplies and Materials	4,436	4,425	9,900	9,150	9,650
Capital Expenditures	10,029	475	30,000	0	30,000
Other Expenditures	0	0	0	0	0
Subtotal	616,757	174,070	118,100	61,550	70,710

TOTAL 930,997 660,010 821,352 620,933 805,231

**** NET GENERAL FUND CONTRIBUTION** **291,997** **59,318** **-137,734** **121,145** **261,842**

*OVERHEAD ALLOCATION

	FY 2006-07 ACTUAL	FY 2007-08 ACTUAL	FY 2008-09 ADOPTED BUDGET	FY 2008-09 AMENDED BUDGET	FY 2009-10 ADOPTED BUDGET
Gas Tax Funds	0	(7,725)	0	0	0
Redevelopment Funds	0	(35,896)	0	0	0
Public Improvement Fund	0	4,880	0	0	0
Grant	4,781	51,418	0	0	0
TOTAL OVERHEAD ALLOCATION	4,781	12,677	0	0	0

** A negative number reflects the division's lack of need for General Fund support and its revenue sources outpacing the expenditures.

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Division Summary cont.

AUTHORIZED STRENGTH

	FY 2006-07 ADOPTED BUDGET	FY 2007-08 ADOPTED BUDGET	FY 2008-09 ADOPTED BUDGET	FY 2008-09 ADOPTED BUDGET	FY 2009-10 ADOPTED BUDGET
Position Summary					
Engineering	5	6	6	6	6
TOTAL	5	6	6	6	6

Position Detail

	FY 2006-07 ADOPTED BUDGET	FY 2007-08 ADOPTED BUDGET	FY 2008-09 ADOPTED BUDGET	FY 2008-09 ADOPTED BUDGET	FY 2009-10 ADOPTED BUDGET
Assistant Engineer	1	1	1	1	1
City Engineer	1	1	1	1	1
Engineering Technician	1	1	1	1	1
Office Assistant	1	1	1	1	1
1 Project Engineer	0	1	1	1	1
Public Works Inspector	1	1	1	1	1
TOTAL	5	6	6	6	6

Notes:

- 1 A provisional appointment to manage the City's high visibility construction projects. The position is expected to end June 30, 2010.

PUBLIC WORKS

Engineering Division

SERVICE DESCRIPTION

Provides engineering services to City projects and performs various reviews related to development applications.

Under supervision of the City Engineer, the division provides engineering services, inspection and contract compliance. The Division has a direct staffing level of 6 positions. A temporary Project Manager-Construction Engineering position is included in the budget to cover the high visibility construction projects such as Bay Road reconstruction. The position sunsets on June 30, 2010 or when the projects are completed.

The Engineering Division is a key division that provides Engineering support and services to all other city departments, local, regional, state, and other agencies, jurisdictions, parties, involving planning, engineering, design, construction, and maintenance for all infrastructure currently existing and needed for the future.

The Engineering Division also provides and ensures land infrastructure improvement activities, approval of plans, issuance of permits, and collection of fees, in addition to providing oversight/coordination of deemed improvements citywide.

SIGNIFICANT CHANGES

FY 2008-2009 Adopted to FY 2008-2009 Amended:

The Fiscal Year 2008-2009 Amended Budget Net General Fund Contribution of \$121,145 is an increase of \$258,879 from the Fiscal Year 2008-2009 Adopted Budget of -\$137,734. This 187.96% increase is mainly due to a significant decline in charges for services from encroachment permits, grading plan check & inspection fees, and engineering fees. This increase was partially offset by the reduction in Personnel costs as the City Engineer position remained vacant during the fiscal year.

FY 2008-2009 Amended to FY 2009-2010 Adopted:

The Fiscal Year 2009-2010 Adopted Budget Net General Fund Contribution of \$261,842 is an increase of \$140,697 from the Fiscal Year 2008-2009 Amended Budget of \$121,145. This 53.7% increase is primarily due to the City Engineer position being fully funded in the 2009-2010 adopted budget, whereas, the 2008-2009 amended budget reflects a savings for the vacant City Engineer position. The Fiscal Year 2009-2010 adopted budget also reflects the implementation of a 3 day mandatory furlough program for non-sworn City staff to occur in the fourth quarter of the fiscal year if necessary and approved.

PUBLIC WORKS DEPARTMENT

Engineering Division FY 2008-2009 ACCOMPLISHMENTS

OBJECTIVE	RESULTS
1. To develop, update, and complete the Capital Improvement Plan (CIP) for City Council Adoption before January 2009.	On-going: Approved by the Public Works & Transportation Committee. Still being reviewed by Planning Commission for conformance with General Plan. Received Council authorization for acceptance, approval and allocation for Prop. 1B Funds.
2. To complete the preliminary design for Bay Road Phase II and complete the survey and appraisal and determine right of way needs.	On-going: Assisted RDA with securing appraisal consultant and providing technical assistance
3. To work with Human Resources to fill and staff the City Engineer's position by December 2008.	Not accomplished: Not a measurable objective for Public Works.
4. To complete preliminary design on 25% of projects eligible to be funded via the Safe Routes to School Grant by June 2009.	On-going: Obtained Council authorization to establish a "short list" of engineering consultants.
5. To complete preliminary design for street improvements to be funded in the first year allocation of the two year Proposition 1B City funding allocation by June 2009.	On-going: Obtained Council authorization to establish a "short list" of engineering consultants.

PUBLIC WORKS

Engineering Division

FY 2008-2009 OBJECTIVES

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3. To complete preliminary design on 25% of projects eligible to be funded via the Safe Routes to School Grant by June 2009.
4. To complete preliminary design for street improvements to be funded in the first year allocation of the two year Proposition 1B City funding allocation by June 2010.